

# Online Election Rules and Procedures

## 2008 ADMINISTRATOR DIVISION ELECTION

**Nominations** will be accepted beginning October 12, 2007, until **4:45 p.m. on November 15, 2007**, for officers and directors of the Administrator Division of AEA. Positions open are president, vice president, secretary, and district directors. The term of office is June 1, 2008, through May 31, 2010. Nomination forms will be available online October 12, 2007 and should be printed, signed, completed, and returned by November 15, 2007 to AEA, P.O. Box 4177, Montgomery, AL, 36103-4177, ATTN: AEA Elections Consultant.

Vacancies occurring in any position shall be filled by appointment of the Administrator Division Board. The appointments shall fill the remainder of the unexpired term of office.

### Election Procedures:

1. All active AEA/NEA Administrator Division members are eligible to vote for president, vice president, and secretary.
2. Each member may vote for district director in one district only. Districts are the same as those used for regular AEA elections and are described in the file linked at [www.myaea.org](http://www.myaea.org).
3. Ballots will be available online at [www.myaea.org](http://www.myaea.org) from December 14, 2007-February 8, 2008.
4. Each Administrator Division member must submit an online ballot no later than 4:45 p.m., February 8, 2008.
5. All ballots will be kept in a secure file and tallied for the AEA Elections Committee.
6. Only online ballots will be counted.
7. Each voting member may vote for only one candidate for each position as indicated on the ballot.
8. The official report of the results of the election shall include the tally of all ballots submitted by the deadline.
9. Inaccuracy in completing the ballot caused by not following the printed directions shall void the ballot.
10. AEA assumes no responsibility for security of member access information. Securing that data is presumed to be the responsibility of the individual voter.
11. The AEA Elections Committee will meet February 15, 2008, to canvass the election returns.
12. No person shall participate in the canvassing of returns from an election in which that person is a candidate.
13. In the event that a runoff election is necessary, the runoff ballots will be placed online on March 7, 2008. Runoff ballots must be submitted by 4:45 p.m., April 11, 2008. The AEA Elections Committee will meet April 18, 2008, in order to canvass the election returns.

For further information e-mail Tina Collins at [tinac@alaedu.org](mailto:tinac@alaedu.org) or call 1-800-392-5839 ext 313.