

Elections Checklist

Did you...

- ...make sure the number of ballots does not exceed the number of signatures on the acknowledgement forms?
- ...make sure you included the ballot affidavit with the ballots?
- ...make sure that the ballot affidavit is filled out properly with two signatures?
- ...make sure that ballots are packaged correctly? If you are a merged local, remember that active ballots and acknowledgement forms should be separated from ESP ballots and acknowledgement forms, and then sent in one package to AEA headquarters.
- ...make sure that the ballots would be mailed in enough time to reach the AEA headquarters building by 4:45 p.m. on the deadline date. (Again, remember, the deadline date is the date that the ballots have to physically be at the AEA headquarters. NOT, the date that is postmarked on them.